

November 26, 2009

Dear Sir or Madam,

Mike Sheppard has been my co-worker for several months. He has a positive attitude and gets along well with others. In a matter of a short time he has demonstrated that he is a team player. He doesn't hesitate to help out or take on extra duties.

During busy periods, Mike had to teach himself new tasks and work independently on projects. He has very strong work ethics and is dependable.

Mike is very professional in the work place and would be an asset for any company.

Sincerely,

A handwritten signature in blue ink that reads "L McEachern". The signature is written in a cursive style with a long horizontal flourish at the end.

Lillian McEachern